

Everett School Employee Benefit Trust
Agenda
Wednesday, October 17, 2012
Administrative Service Center
Boardroom
4:00-6:00 p.m.

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes from the September 19, 2012 Meeting
4. Financials – Darla Vanduren
 - a. Monthly financials
5. Wellness Program – Gail Buquicchio
 - a. Monthly report
6. Consultant Report – Sean White
 - a. Finalize plan documents with human resources
7. Human Resources – Randi Seaberg
 - a. Quarterly EAP report
 - b. Open enrollment
8. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees
Annual **November** meeting topics:
 - ✓ Open enrollment closes (Randi)
 - ✓ Review of annual Trust budget (Darla)
 - ✓ Investment Summary Review (Jayson)
 - ✓ Annual investment policy review and recommendations from investment consultant (Jayson)
 - ✓ Review performance of investment manager(s) (Jayson)
9. Other
10. Adjournment

Next Meeting
November 14, 2012
4:00 – 6:00 p.m.